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To: All Members of the Council
Chief Executive

Please ask for Rachel
Lenthall
Direct Line 01246 345277
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Our Ref
Your Ref

Dear Councillor,

Record of Decision taken by Joint Cabinet and Employment & General
Committee - 7 March, 2017

At a meeting of the Joint Cabinet and Employment & General Committee held on 7 March, 2017, the following decisions were reached on the items listed in the attached schedule.

The implementation of these Cabinet decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing not later than 5.00 pm on the day following the date of the Cabinet meeting.*

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the Cabinet meeting which will expire on, .

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 12 MARCH, 2017 BEING FIVE DAYS FOLLOWING THE DAY OF THE CABINET MEETING.)

continued

Public Information

4. Capacity to support work on HS2

***RESOLVED –**

1. That the provision of £100,000 from the Service Improvement Reserve approved by Council on 23 February, 2017 be used to establish a time-limited project manager post to lead and coordinate the work required by the council on HS2.
2. That the Executive Director be granted delegated authority to approve a final version of the job description for the project manager post.

REASON FOR DECISIONS

To ensure the council has sufficient capacity to lead the work required to support HS2 proposals for a station and depot in the borough.

6. Restructure of Private Sector Housing Service

***RESOLVED –**

1. That the changes to the structure of the Private Sector Housing Team be approved.
2. That the proposals to delete existing posts and to establish new posts, as detailed in paragraph 3.20 of the officer's report, be approved.
3. That the Health and Wellbeing Manager be authorised to implement the changes.

REASON FOR DECISIONS

To meet the service needs of the Private Sector Housing Team and to ensure that the Local Authority is able to meet its statutory duties with regard to Private Sector Housing.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer